



*“the World organization
for NDT”*

INTERNATIONAL COMMITTEE FOR NON-DESTRUCTIVE TESTING

POLICY AND GENERAL PURPOSES COMMITTEE - MINUTES

Jeju, Korea, Sunday 2 November 2003

1. Attendance

Giuseppe Nardoni	ICNDT Chairman - present
Douglas Marshall	WCNDT Chairman - present
Dr Mike Farley	ICNDT General Secretary - present
G Aufricht	ICNDT Treasurer – apology
Dr Baldev Raj	ICNDT PGP Chairman – apology
John Thompson	EFNDT Representative –present
Prof Heinrich Heidt	EFNDT Representative – present
J Conte	PANNDT Representative – apology
D Whiteley	PANNDT Representative – represented by D Marshall
Prof Oh-Wang Kwon	APCNDT Representative – present
Prof Rong Geng	APCNDT Representative – not present
Dr R Link	Elected member – apology
Dr S Vahaviolos	Elected member – apology
Dr V Klyuev	Honorary Member – apology
Prof M Onoe	Honorary Member – apology (late arrival)
Dr R Murphy	Chairman of ISO TC SC7 (Observer)

2. Welcome

Professor Kwon welcomed everyone to Jeju Island, Korea.

3. Apologies

Apologies were received from Dr. Baldev Raj, Dr. Link, Dr. Vahaviolos, Mr. Aufricht, Mr Conte, Prof. Klyuev and Professor Onoe (late arrival).

It was noted that we have no contact with Honorary Members De Meester, Singharia and Kopineck. Professor Heidt offered to pass on the good wishes of the meeting to Professor Kopineck. Professor Kopineck has written a history of the European Conference. Mr Nardoni asked for the English translation to publish in the ICNDT Journal.

The Quorum (5) was met with 6 voting members in attendance.

APCNDT and PANNDT representatives. It was necessary to arrange formal representatives from these Regional Groups for the next meeting.

Action: D Marshall

4. Actions arising from previous Minutes

8.2 Action complete

8.3 Action superseded.

9.1 ICNDT Procedures. The PGP unanimously approved Procedures OP1-OP8, and asked that they be placed on the Website. **Action: Ghia - continues**

9.2 In the above process a new list of further additions/improvements has been noted. Mike Farley is to update the Procedures and present to the Executive Committee for approval. **Action: Farley - continues**

10. Action complete

10.2 Action complete

15.2 Action complete

16.1 Action complete

16.2 Actions complete

4.2 **Minutes of the Rio meeting were approved.** Website to be updated.
Action: Ghia

4.3 Executive Meetings

It was noted that the Executive had met in Rio and then in Jeju to prepare for the PGP meeting.

5. Matters arising not covered by the Agenda

None.

6. ICNDT Chairman remarks

See welcome above.

7. World Conference update, Montreal 2004

Douglas Marshall advised that the preparations are well underway. The deadline for Abstracts is 15 November 2003. Sessions will cover 26 separate topics, and each has a nominated leader and a keynote speaker.

80% of the exhibition space is sold.

Mr Marshall has asked that China refrain from advertising the 2008 Conference until Montreal.

The 2004 WCNDT will follow the 'normal timetable:-

PGP Meeting	Saturday 28 August
1 st ICNDT meeting all day	Sunday 29 August
WCNDT Opening Ceremony	Monday 30 August
2 nd ICNDT meeting, late p.m. 15.30	Thursday 2 September

Action: D Marshall to confirm room for PGP Meeting

8. Membership

8.1 Malaysia and Singapore will be proposed for membership at the ICNDT meeting on Sunday 29 August.

The application from Moldavia is under review.

8.2 The model constitution derived from the Canadian will be used until a simpler one is found.

8.3 Marshall is preparing Membership Certificates for issue in Montreal.

Action: Marshall

9. ICNDT Procedures

9.1 JMF displayed and introduced Operating Procedures:

PO1 – election of officers and committees, will be used in Montreal

PO2 – financial management: ICNDT does not have separate finances at this time, but does have procedure for managing funds from WCNDT.

PO3 – Regional groups: use this in the case of Africa for example.

PO4 – awards (on agenda)

PO5 – WCNDT financial procedure: designed to capture information for subsequent conference hosts

PO6 – approval of publications: used for ICNDT Guidelines

PO7 – Creation of honorary members:

PO8 – Meetings: in use for present meeting PO9 – Use of internet (new draft)

The Operating Procedures approved in Rio are now "in force" and are to be published on the Website.

Action: Ghia

Dr Farley continues to collect comments/ideas for improvement and is maintaining a file of these.

Mr Nardoni will print Operating Procedures and Constitution in the documentation for the Montreal ICNDT Meeting.

9.2 New Procedure for Electronic Media PO9.

The draft provided by Professor Onoe was approved subject to grammatical correction by John Thompson and his colleague David Gilbert who is a member of Professor Onoe's Working Group.

Action: John Thompson

Professor Onoe was thanked (in his absence) for his prompt work.

9.3 Website

Discussion then extended to how the Website could be made more valuable/attractive outside the membership. Professor Heidt had some good ideas on the subject. Dr Farley remarked that EFNDT was also looking at this. It was agreed to ask Professor Onoe and his Working Group WG3 to draw up a longer-term plan for the development of the Website. Professor Heidt (e-mail: heinrich.heidt@bam.de) is willing to contribute to the work.

Action: Professor Onoe

Ideas of the meeting include:

- Links to all NDT Societies (and vice-versa)
- Brokering of Student/Researcher interchange
- Links to proposed EFNDT information portal
- Names and addresses of Research Centres

10. Relationships with authorities

Mr Nardoni explained his own activity in Italy on NDT in Civil Engineering through a new joint committee. He also was to promote links with aviation authorities. Dr Murphy said it would be useful to know who regulates what in NDT in each country. Dr Heidt stated that the information would be valuable if it were published on the website and kept up to date.

The topic was referred to the Executive Committee for consideration, with the intention to build on a new work item in EFNDT.

Action: Farley

11. Promotion of International Standards

Dr Farley was asked to request an article from Dr Hatano for publication in the ICNDT Journal. (Dr Hatano is offering a paper for WCNDT.)

Action: Farley

There is no specific 'track' for standardisation at the World Conference. Papers on Standardisation will be directed to subject area.

Consideration will be given to presenting a ten minute Powerpoint presentation on ICNDT at the WCNDT Opening Ceremony.

Action: Farley/Marshall

12. ICNDT Journal

Two issues have been published, to coincide with Rio (PANNDT) and Jeju (APCNDT).

For the next issue, Mr Nardoni is seeking articles for the "Certification in the World series" from ASNT, Japan and Korea. Also an article on ISO Standards (from Dr Hatano). Possibly some technical articles. Mr Nardoni has the EFNDT "Trio of meetings" article.

He would like a series of half page articles about Research Centres in NDE, each covering the organisations in a country. For the next issue Germany, UK and Korea are invited to provide articles.

13. Editorial Committee

The membership (until Montreal) was re-confirmed as Nardoni, Farley, Conte, Lavender, Ooka. Mr Nardoni was asked to allow more time for the committee to comment.

14. Activities of Regional Groups in promoting ICNDT policy

Douglas Marshall is participating in an IAEA supported meeting of NDT Societies/Certification Bodies in North Africa in December and agreed to represent ICNDT and urge attendance at the next ICNDT meeting and formation of an African Regional Group.

Action: Marshall

15. Finances

15.1 Future financing of ICNDT

Mr Nardoni and Mr Aufricht will provide a report at Montreal.

Action: Aufricht

15.2 Financing

Mike Farley was actioned to issue his letter to the membership.

Action: Farley

Mr Nardoni questioned if it would be acceptable to accept advertising in the Journal. This was agreed.

16. Working Groups

16.1 WG1 Certification, including ICNDT Recommended Guidelines

The version prepared by Farley and Editorial Committee had been approved for publication.

Mr Nardoni has now added some additional material, including FDIS ISO 9712.2. This is acceptable to Dr Murphy. Once the ISO 9712.2 Standard is published it will not be possible to issue the document without breaching the ISO copyright. Dr Farley suggested that we use a loose-leaf version of the document incorporating a purchased copy of the ISO9712 Standard.

Professor Heidt was concerned that the Recommended Training Syllabuses are not those being developed by ISO/CEN.

It was noted that the current (Nardoni) draft will have a limited life – up to the publication of the ISO9712 standard.

The following resolutions were agreed:

- (i) Latest (Nardoni) version can be issued to Korea APCNDT as a draft
- (ii) Editorial Committee to check and advise minor corrections for next printing
Action: Farley
- (iii) Longer term (i.e. after publication of ISO 9712 Issue 3 and/or ISO/CEN Technical Report) a loose-leaf version will be prepared and the Document excluding the Standard/Report will be published on the website.

It was noted that if we are lucky with the timing it may be possible to publish in Montreal a further draft incorporating the next draft of ISO9712 and the next draft of the Training Syllabus.

Douglas Marshall pointed out that the issue of a draft before approval was in contradiction of the spirit if not the letter of the Operating Procedures.

Dr Farley was asked to look at the Operating Procedures and decide if any modification was needed.

Action: Farley

16.2 WG2 - Internet

See 9.2 and 9.3 above.

16.3 WG3 – Research

Dr Baldev Raj had proposed in writing that the ICNDT should promote the preparation of a series of monographs. The meeting whilst generally supportive queried the objectives:-

- research?
- Training?
- Education?
- Awareness of industry?

Professor Heidt considered that monographs defining the current state of the art (by reference to published procedures) would be valuable.

He pointed out the parallel activity in German to prepare extensive guidelines on NDT of Concrete and publish these on the Web (...bam). Although currently in German these are being translated.

Action: Baldev Raj to develop proposal further

17. Awards

The process of seeking nominations was explained.

Action: Invite nominations during November. Farley

Submit to postal ballot by PGP by April 2004

18. Elections in Montreal

The process for seeking nominations was reviewed. The following elections will be held:

Chairman ICNDT

General Secretary

Secretariat

Society to host ICNDT Fund

Preliminary nominations for WCNDT 2012

19. Next Meeting

This will be held on Saturday 28 August 2004 in Montreal.

Minutes prepared by

J M Farley

November 2003