



*“the World organization
for NDT”*

INTERNATIONAL COMMITTEE FOR NON-DESTRUCTIVE TESTING

POLICY AND GENERAL PURPOSE COMMITTEE - MINUTES

Anaheim, California Monday, March 31, 2008, **8:30 – 16:00**

1. ROLL CALL / ATTENDANCE/QUORUM

Voting Members Present

G. Nardoni	PGP Chair
D. Marshall	ICNDT Chair
M. Farley	General Secretary
W. Holliday	Pan American Regional Representative
J. Rufino Teles Filna	Pan American Regional Representative (J. Conte)
E. Romero	European Regional Representative
V. Krstelj	European Regional Representative
R. Link	Elected Member
G-T Shen	WCNDT President (R.S. Geng)
N. Ooka	Asia Pacific Regional Representative

Non-Voting Members Present

S. Vahaviolos	Honorary Member
G. Aufricht	Honorary Member

Observers

S. Bond	Secretariat
V. Hernandez	USA
S. Kenderian	USA
D. Gilbert	UK
M. Miceli	USA
M. Trimm	USA
R. Engelbart	USA
G. Zimak	USA
G. Heath	USA
M. Potter	USA
B. Blazar	USA

The Quorum (7) was met with ten (10) voting members in attendance.

WELCOME

G. Nardoni welcomed all in attendance, followed by introductions and a thank you to the American Society for NDT for their hospitality and for providing the PGP Committee with a venue for the meeting.

APOLOGIES

F. Herelli	African Regional Representative
M. Schafy	African Regional Representative
A. Sonneveld	Member Elect
L. Dick	Asia Pacific Regional Representative

The proposed agenda was approved with the addition of two items:

- 5.2 – 19th WCNDT (R. Link)
- 14.2 – NDT Academy (V. Krstelj)

2. PREVIOUS MINUTES

Approval of Minutes – October 21, 2007

M. Farley motioned for approval of minutes, seconded by S. Vahaviolous, all in favor. Minutes approved as written.

Future minutes will include a numbered system for all action items.

Actions from October 21, 2007 minutes not covered by Agenda

Action item (1): D. Marshall - To assist IAEA with technical support, a call for experts will be included in the next issue of the ICNDT journal.

Action item (2): D. Marshall - CEN has accepted ICNDT's liaison position with full access of information. Formalization of CEN's communications website will be initiated via new secretariat.

Action item (3): S. Bond - ICNDT membership websites will be monitored to include a link to the ICNDT Journal.

Action item (4): Email ballot re acceptance of new ICNDT Constitution for adoption May 1, 2008 has been distributed for responses by April 30th, 2008.

3. SECRETARIAT

R. Link emphasized the need to promote all members to have a link to the ICNDT website. A process for allowing custom searches between member websites could be created.

Action item (1): R. Link to provide package to include specifics both technically and the mechanics of such a process.

The production of the ICNDT Journal is going well. Three volumes have been produced per year and all issues are posted on the ICNDT website. Maintaining balance has been an issue with some regions being more active than others. Further promotion will be done to ensure distribution within the individual society's/regions.

Action item (2): S. Bond to send small advert for inclusion in the society's individual technical publications.

Action item (3): S. Bond to audit society websites for link to ICNDT Journal

Action item (4): Executive to investigate how to ensure/establish the promotion of all ICNDT members to link to ICNDT website.

It was suggested that as minutes from all past ICNDT meetings is now available electronically via the ICNDT website that there may not be a need to distribute the ICNDT Handbook in print format. G. Nardoni feels that there is still a need for a printed copy and is willing to prepare the ICNDT Handbook in print copy. The other suggestion was to provide the ICNDT Handbook on a CD for distribution at the 17th WCNDT.

4. 17th WORLD CONFERENCE

Dr. Shen provided a presentation on the progress of the 17th WCNDT (attached). Highlights include, ISO TC-135 SC7, SC8 and SC9 will be holding meetings in conjunction with the WCNDT. All technical papers will be delivered in English. Boxed lunches will be available in the conference centre which brought up concern that there may be a lack of social activities in the exhibit area. Deadline for technical program is May 31, 2008.

Action item (5): Presentation to be placed on 17th WCNDT website

Action item (5a): Publish technical program on website and share with ICNDT member societies

5. WORLD CONFERENCE

5.1 18TH WCNDT

D. Marshall reported that South Africa is showing activity and organization for the 18th WCNDT. Some sponsors and a venue has been established. It is not established who the President will be as of yet but there is a conference meeting scheduled for the end of May which will provide further information. D. Marshall noted that his visit to South Africa was reassuring in the organization of the 18th WCNDT. The planning will also include the provision to combine both the 18th WCNDT and the AFRA regional conference. A presentation will be provided during the 17th WCNDT.

5.2 19th WCNDT

To date there are two member society's which have shown interest in hosting the 19th WCNDT. The German Society and the British Society for NDT.

5.3 20th WCNDT

The American Society for NDT is planning on bidding for the 20th WCNDT to be held in 2020.

6. NOMINATIONS

Deadline for submission for election of officers is August 1, 2008. Elected positions include, ICNDT Chairman, Treasurer, Secretary, Secretariat, two elected positions. M. Farley noted that the British Institute for NDT will support him for the Chairman's position and the secretariat position. Both T. Sonneveld and R. Link will be stepping down from the elected position. Gerhard Aufricht will run for the treasurer position. Each position is a 4 year commitment. The election process to be held during the General Assembly Meeting in August 2008 will follow the procedures of the new constitution. Non European participation is urged for the two elected positions and/or the General Secretary position.

Action item (6): S.Bond to include reminder of positions and deadline on website. Provide link in Journal minutes.

Award nominations have been collected. A list of nominees with details will be generated and distributed to PGP Committee members for a secret ballot. It is felt that the current operating procedure is too tight, only allowing for one award winner for each category. The Executive Committee proposes that the operating procedure be altered to allow for some flexibility in determining the number of awards to be given. The Executive Committee further proposes that until there is an opportunity to revise the Awards Operating Procedure, that for this year's Awards, two Pavlowksi awards be awarded. All were in favor.

Action item (7): S. Vahaviolos to prepare awards procedure for 2012.

Action item (8): S. Bond to prepare and distribute ballot to PGP Committee Voting Members allowing for one vote per award category except for the Pavlowski award which will require two votes.

Two nominations for Honorary Membership have been proposed by the ICNDT Chairman to date. R. Link and T. Sonneveld. S. Vahaviolos motioned to accept nominations, G. Auficht seconded the motion

– all were in favor. Both names will be put forward for vote at the General Assembly meeting during the 17th WCNDT.

Action item (9): S. Bond to prepare ballot for ICNDT General Assembly

7. ICNDT LEGAL INCORPORATION

M. Farley provided a review of the process for the legalization of the ICNDT. The process for the adoption of the new legalized constitution was based on the current constitution. The new constitution defines Full members as Legal Entities, Associate members as non legal entities. Each member society will be required to complete a membership application during the 17th WCNDT to determine their membership status.

A bank account will be established to facilitate the transfer of the donation from the Canadian Institute for NDE.

Action item (10): S. Bond to distribute and collect membership applications during the 17th WCNDT.

8. OPERATING PROCEDURES

The current scope of WG3 – Research and Education Committee, is felt to be too ambitious and should be narrowed to focus on education and the minimum requirements. A new working group should be established to focus on research and education to focus on new techniques and the minimum requirements. M. Trimm suggested that a virtual group be established to ease the challenges of travel and that the scope be defined to include the subject matter and experts. A meeting of the WG3 shall be organized for the 17th WCNDT, with the possibility of changing the membership of this committee should current participants have difficulty meeting the requirements.

Action item (11): Executive Committee to define new working group to separate the current scope of WG3.

Action item (12): Executive to contact B. Raj for activity during the 17th WCNDT.

9. Membership

Several countries have shown interest in membership on ICNDT. Dual application has been received from Mexico. Mexico currently has representation on the ICNDT, in discussion during the Pan American Conference in Argentina; the two Mexican organizations will work together for representation on the ICNDT.

As no responses have been received from Colombia or Vietnam after several attempts to communicate, no further action on the part of the membership committee will be taken.

A dual application has been received from the Singapore Society for NDT. Currently the Singapore Welding Society holds the ICNDT representation. The PGP feels that the ICNDT support should be focused on the NDT group.

M. Farley confirmed Turkey as an established NDT Society.

M. Farley and E. Romero will be visiting Portugal

Several South American Countries applied and became members of the ICNDT during a IAEA Sponsored Project several years ago. Once funding from the project was completed, participation from several countries also stopped. It is now difficult to confirm the legal status of several South American countries.

A new Membership Chairman will need to be appointed by the ICNDT Chair. One suggestion was Joao Conte. Membership Chair automatically is member of the ICNDT Executive.

Action item (13): Executive Committee to review Singapore application and followup on status.

Action item (14): Brazilian Society to followup on society status of Venezuela and Equador.

Action item (15): D. Marshall to followup with Joao Conte on availability to take on the Membership Chair position.

10. REGIONAL GROUP REPORTS

10.1 Pan American Region

J.R. Teles Filna provided a report (attached) on the activities within the Pan American Region.

On behalf of the American Society for NDT, B. Blazar provided the PGP the opportunity to preview their new promotional DVD. This DVD is available to members of the ICNDT via written request.

10.2 Asian Pacific Region

Dr. Ooka reviewed the activities revolving around the APCNDT. Dr. Ooka reported on the challenges that the Asia Pacific region is encountering to harmonize with ISO 9712 with a future goal to establish a memorandum of understanding within the region. R. Link suggested that a workshop be arranged with the participation of the Asia Pacific Countries.

Action item (16): Executive to provide a written request to JSNDI to hold a PGP Committee meeting in conjunction with the APCNDT.

10.3 European Region

E. Romero provided an update on the activities within the European Region. Copy of report attached.

10.4 AFRA Region

D. Marshall reported on the AFNDT Conference held in Tunisia March 12 – 14, 2008. The conference was 3 days in length and consisted of 2 technical sessions with 20 IAEA sponsored speakers and 400 delegates. The conference was linked to a two day regional workshop on the sustainability of NDT in the AFRA Region. A full day of the workshop was committed to conformance requirements of ISO 17024 and the harmonization of ISO 9712. Dr. K. Danso was elected as the new AFNDT Chairman and Ghana was selected as the host country for the next AFNDT conference in 2010.

D. Marshall reported on his participation in an audit against ISO 9712 and 17024 of South African Institute for Welding, SAIW and CETIME, Tunisia. A few minor nonconformance were noted but nothing serious enough that couldn't be adjusted. These audits could be used to meet the requirements of the EFNDT Accreditation.

11. WG 1 COMMITTEE - CERTIFICATION COMMITTEE

John Thompson has agreed to delay his retirement and take position as chair of this working group. D. Marshall proposed that the original list of participants was too large and that it may be more viable to establish task groups under the direction of WG1.

Action item (17): D. Marshall to modify terms of reference and send for PGP Approval.

M. Farley reviewed the status/progress for the ICNDT Recommended Certification Guidelines. EFNDT proposed to update and draft new guidelines to be published in ICNDT house style, D. Gilbert (BINDT) will arrange printing to be financially supported by ICNDT. G. Nardoni suggested that the deadline for completion should be set for the 17th WCNDT. D. Marshall noted that in order to prepare a quality publication, a deadline of the 17th WCNDT may be unrealistic. After much discussion on the layout and content for the guidelines it was agreed to move forward continuing to update and improve the guidelines. To include recommendations on how to establish a certification program, to utilize forward to explain intention of document, create a matrix showing the differences between certification schemes, promote different ways of aligning with ISO 9712, include a small chapter on actual guidelines to use. To establish an editorial committee and to maintain a tentative goal of the 17th WCNDT with the possibility of an extended deadline to ensure that the guidelines are of a good quality.

Action item (18): M. Farley to reissue plan and define participation in revising guidelines.

Action item (19): S. Bond to include line item in ICNDT application requesting countries ISO TC 135 representative contact information.

Action item (20): S. Bond & M. Farley to work with the Chinese Society for NDT to schedule and organize a workshop on certification and harmonizing with ISO 9712 and to announce at ICNDT meeting prior to workshop.

Action item (21): M. Farley/W. Holliday to prepare proposal of participation in workshop.

12. WG 3 - EDUCATION/RESEARCH COMMITTEE

Action item (22): WG1 to establish minimum education/training requirements for advanced Techniques

13. NEW BUSINESS

13.1 Working Group – NDT in Infrastructure

G. Nardoni suggested that a working group be established to put together techniques, procedures and minimum requirements for training related to infrastructures. ASNT conferences and other organizations have already established content, W. Holliday suggested that maybe the focus should be to have joint activities to share experiences through seminars.

Action item (23): G. Nardoni to survey activities in infrastructure currently taking place.

13.2 Working Group – NDT in Art

G. Nardoni reported on a conference to be held in Israel, May 2008 "NDT in Art". To date 220 papers have been submitted. Separation in cultures provides challenges in obtaining support from some organizations for promotion of NDT in the artworld. G. Nardoni suggested that this is an area that ICNDT could focus on.

14. ICNDT ACTIVITY NEXT 10 YEARS

14.1 This topic will be visited and discussed in Japan 2009 during the APCNDT. It was suggested that a 1 ½ - 2 day SWOT Exercise be organized.

14.2 NDT Academia

V. Krstelj provided a presentation on a new research group founded March 10, 2008 in Moscow to establish a network of scientists to promote science, research and development. After much discussion it was felt that this maybe a conflict of interest for the ICNDT to endorse this group due to the current activities of the ICNDT. V. Krstelj noted that this presentation was only for the information of the PGP and that there is no conflict to the current activities of the ICNDT.

15. NEXT MEETINGS

The next meeting of the PGP Committee be held in August 25th, 2008 during the 17th WCNDT

13. ADJOURNMENT

Meeting was adjourned at 1600.

Prepared by: Sharon Bond, Secretariat

Reviewed by: Mike Farley, Secretary