



*“the World organization
for NDT”*

INTERNATIONAL COMMITTEE FOR NON-DESTRUCTIVE TESTING

OPERATING PROCEDURE:

PO5 Rev.1

SUBJECT: WORLD CONFERENCE FINANCIAL REPORT

Scope

Whilst the financial responsibility for each World Conference rests wholly with the Host country, in the interests of transparency of ICNDT operations and to help future conference organisers, it is required that the organisers produce a Financial Report at an agreed level of detail.

Procedure

The Financial Report shall include

Revenues, broken down into:

- Registration
- Exhibit
- Social/Special
- Sponsorship/Grants
- Hotel
- Other Revenue

Expenditure, broken down into:

Print/Promotion	Miscellaneous
Distribution/Mailing	Exhibits
Scientific Program	Refunds
Congress Site	Sponsorship
Social Program	Loan repayments
Accompanying Person's Program	Contingency
Press/Publicity	Other Promotion
Administration	International Allocation
Meetings	National Allocation
Transportation	

Spreadsheet

A Spreadsheet which gives a more detailed breakdown is available from the Secretariat of ICNDT.