



*“the World organization
for NDT”*

INTERNATIONAL COMMITTEE FOR NON-DESTRUCTIVE TESTING

OPERATING PROCEDURE:

PO8 Rev.1

SUBJECT: ICNDT and PGP Meetings

Scope:

ICNDT (full committee) and PGP meetings are held to a fixed timetable. The membership of each is defined in the Constitution and Terms of Reference.

To ensure the business of meetings is properly communicated and conducted efficiently certain guidelines need to be followed.

Attendance:

Attendance at ICNDT Meetings shall be limited to the nominees of member societies (2 each), honorary members, PGP members and representatives (maximum 2 per country) of candidate members plus special guests by invitation of the Chairman.

Attendance at PGP meetings shall be limited to the official members of the PGP.

Agendas:

The Agenda for an ICNDT meeting shall be circulated to the relevant members at least two months in advance of the meeting by the Secretariat.

The Agenda for a PGP meeting shall be circulated to the relevant members at least one month in advance of the meeting by the Secretariat.

Papers:

To facilitate understanding of any items to be discussed/decided, papers for ICNDT meetings shall be circulated in written form in advance of or at the meeting by the Secretariat.